



Kigali,
- 12 OCT 2012



N° .PS/1958/10.12/GJ

TENDER NOTICE N°012/OMB/2012-2013

TITLE OF TENDER: CONSULTANCY FOR COMMUNICATION SERVICES

The tender is composed by SEVEN independents lots:

LOT 1: ELECTRONIC MEDIA

LOT 2: ENGLISH NEWSPAPERS

LOT 3: KINYARWANDA NEWSPAPERS

LOT 4: MAGAZINE

LOT 5: RADIO AITIME

LOT 6: AUDIO AND VIDEO PRODUCTION

LOT 7: PROMOTION MATERIALS

1. The Office of the Ombudsman invites eligible firms to submit their proposals for the above services as indicated in bidding document.
2. Tender Documents in *English* may be obtained from 15/10/2012 upon presentation of a proof payment of a non-refundable fee of Five Thousand Rwandan Franes (5,000Rwf) to the bank Account N° 120.00.46 of the Rwanda Revenue Authority opened at the National Bank of Rwanda.
3. Tender Documents may be obtained on any working day from the Office of the Ombudsman, Kimihurura from 07.00 a.m to 05.00 p.m.
4. All proposals shall be accompanied by a *Bid Security* of 200,000 Rwf for each lot.

5. Enquiries regarding this tender may be addressed to the Permanent Secretary of the Office of the Ombudsman, Kimihurura, P.O Box: 6269 Kigali.
6. Well printed proposals, properly bound and presented in 4 copies one of which is the original must reach the Office of the Ombudsman at the address mentioned above not later than **19/11/2012** at 10.00 a.m.
7. All technical proposals shall be placed in an envelope clearly marked "Technical Proposal" and the financial proposals in one marked "Financial Proposal". These envelopes, in turn, shall put into a third outer envelope. The Proposals will be opened in the presence of bidders or their representatives who are willing to attend at the above mentioned address in the main conference room on **19/11/2012** at 10.00 a.m.
8. The Outer envelope should clearly indicate the tender title.
9. A bidder will be selected in accordance with the procedures set out by the Government of Rwanda procurement law N° 12/2007 of 27/03/2007, by using Quality and cost based selection (QCBS).

Kigali, 11th/10/2012

MBARUBUKEYE Xavier
PERMANENT SECRETARY

